



## City of Renton / Park Donation and Memorial Policy FREQUENTLY ASKED QUESTIONS

### 1. I would like to add a bench or tree or another element at a specific park to honor my family member that frequented there. What can I do?

The City's Park Donation and Memorial Policy identifies elements such as, but not limited to, benches, bicycle racks, trees, picnic tables, public art, drinking fountains, flags and flag poles and kiosks. This policy does not apply to donations of buildings or land.

**NOTE:** Commemorative plaques may only be applied to the 'Growing Tree' located inside the foyer of the Renton Community Center. Donors and loved ones are recognized by engraving acknowledgements on tree leaves or boulders beneath it, not the park element.

### 2. Why are plaques, either in-ground or attached to donated items, no longer allowed in parks?

All donated elements are chosen to complement the character of a park facility. But after receiving public comments that too many plaques make parks and trails look like cemeteries, the City chose to consolidate commemorative plaques on the 'Growing Tree' at the Renton Community Center. The City implemented the Park Donation and Memorial Policy to establish guidelines and standards for purchases and maintenance of donated items.

### 3. What if a park element is not available for the park I choose?

You have a few options: 1) You can donate money, which will be held in a Parks Donation Fund to purchase elements for the park you prefer; 2) Your contact information can be placed on a waiting list and when your specific requested item is available, we would call and give the opportunity to donate; or 3) You can donate to another park facility.

### 4. What happens if my donated item/element is damaged?

The Parks and Trails Division will make every effort to maintain/repair a park element through its expected life cycle. If an element is not repairable, the City will contact the donor and give the option to replace the element at the donor's expense, or the City may remove the element. The City is not responsible to necessarily replace the damaged item.

### 5. Who maintains the donated items?

Parks and Trails Division staff installs, maintains, and repairs the items.

### 6. What does the donation amount cover?

For a park element, a donation covers the purchase cost of an item(s), shipping, and installation. Monetary donations are deposited into the Parks Donation Fund to be used for parks and trails elements. All donations of \$250 or more are recognized with an engraved leaf or boulder on the 'Growing Tree.'

**NOTE:** Parks and Trails Division staff will be responsible to choose the styles and purchase all park elements, and to coordinate engraving leaves and boulders on the 'Growing Tree.'

### 7. What color leaf or boulder do I receive for the Growing Tree?

Leaf colors and boulders are associated with donation amounts:

Boulder Donor: \$1,500 and more

Gold Leaf Donor: \$1,000 to \$1,499

Silver Leaf Donor: \$600 to \$999

Copper Leaf Donor: \$250 - \$599



Boulder



Gold



Silver



Copper

**Contact the Parks and Recreation Department at (425) 430-6600 should you have further questions.**



# CITY OF RENTON Parks and Trails Division - DONATION APPLICATION

*"Help promote the benefits of a healthy lifestyle through Parks and Trails"*

Donor Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Home/Cell Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

I would like to contribute to support City of Renton Parks and Trails (please check one):

- MONETARY DONATION** in the amount of \$ \_\_\_\_\_
- Non-Commemorative PARK ELEMENT\*** \_\_\_\_\_ **Preferred Park** \_\_\_\_\_  
 (Tree, Bench, Interpretive Sign, Flagpole, etc.)

*\*Contact Parks and Recreation Department for availability and estimated cost. Park element and location will be selected, purchased, and maintained by City staff to be consistent with other park elements.)*

**\*Please make checks payable to: City of Renton – Parks Donation Fund**

**GROWING TREE** ~ Any donation of \$250 or more (via monetary donation or for park element) will be gratefully acknowledged with an engraved leaf or boulder on the "Growing Tree" at the Renton Community Center, leaf color or boulder selection will be consistent with contribution amount.



**Donation amount = Growing Tree Element**

- \$1,500 or more = Boulder
- \$1,000 - \$1,499 = Gold Leaf
- \$600 - \$999 = Silver Leaf
- \$250 - \$599 = Copper Leaf



Boulder



Gold



Silver



Copper

*Growing Tree Measures 5' x 5'  
at Renton Community Center  
Boulder size = 4" x 2",  
Leaf size = 3 1/4" x 2"*

*Please print your inscription in the provided grid below. Place one letter, character, or space per box, as you want it to appear on the leaf or boulder: a maximum of 20 per line and up to 3 lines. Font type and size have been predetermined and inscription will be centered on leaf/boulder, regardless of the layout in the grid below. Engraving will be approved and provided by the Parks and Recreation Department.*


**Have questions? Please call Parks and Recreation Department (425) 430-6600 or parksandrec@rentonwa.gov**

**Mail Application/Donation to:** Renton City Hall  
Attn: Parks and Recreation Department  
1055 S. Grady Way, Renton, WA 98057